

From: Marcus Chin Jun Jie
Sent: Wednesday, 1 April 2026 6:18 pm
To: All A&G Staff; Practice Trainees; All China Staff; All Indonesia Staff; All Myanmar Staff; All RL&P Staff; All Vietnam Staff
Subject: A&GEL Issue 4

ALLEN & GLEDHILL

A&GEL INSIDER: ISSUE 4

Zero-Click Login • Live-Translation in Scribe • New Playbook Feature

A&GEL DEVELOPMENT TEAM



Dear Colleagues

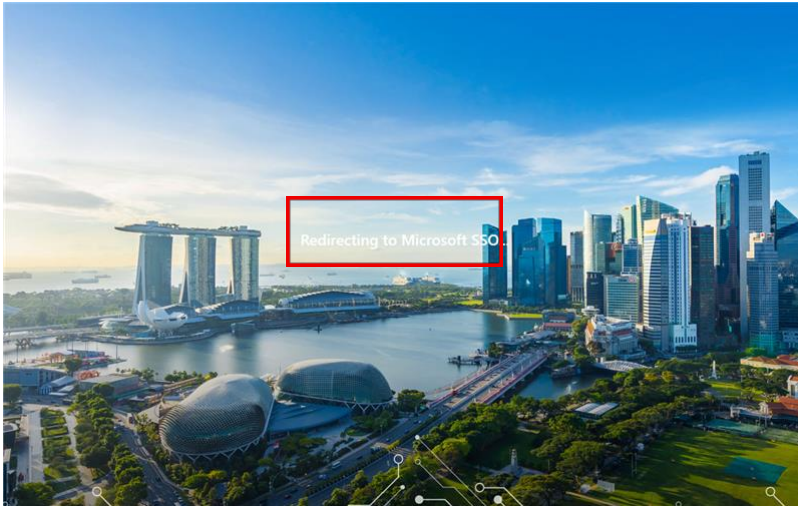
A&GEL Insider Issue. 4 – Single Sign On (SSO), Scribe now with Live-Translation & a new heavy hitter ‘Playbook’ function

We are pleased to share some recent updates to A&GEL. **At a glance:**

- **Single Sign-On (SSO) is now the one simple way that users can seamlessly log in** to [A&GEL](#) without repeated sign-ins. It improves convenience, saves time, reduces password fatigue, and enhances security.
- **A&GEL Scribe, our AI-transcription feature**, now supports on-demand **live-translation** of your transcription during calls and meetings; users can also edit the transcript with their own notes during transcription, enabling Scribe to more easily used as a one-stop-shop for taking meeting minutes.
- **A new mode (Playbook) has been introduced under ‘Specialised’** to enable direct amendment of Word Documents in tracked changes using Playbooks generated from your knowhow and precedents.

1. Single Sign On – one click and you’re in

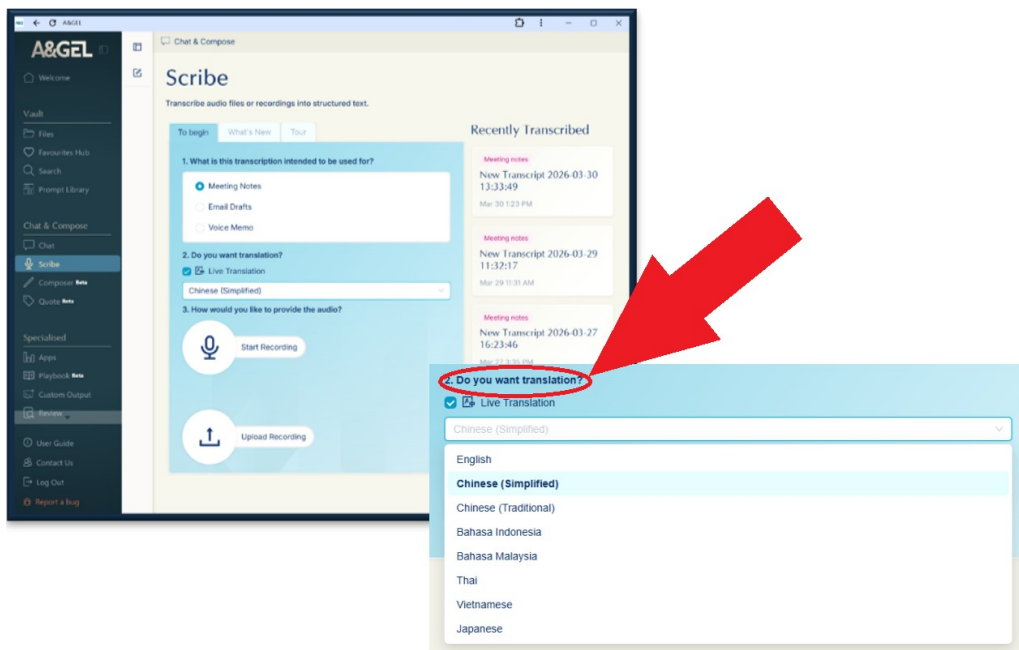
- **Clickless Sign-Ins with SSO:** All lawyers in the A&G Network can now log onto A&GEL just by heading to <https://angel.allenandgledhill.com/user/login> – Microsoft SSO will automatically log you in, without you having to **key in any login credentials**.



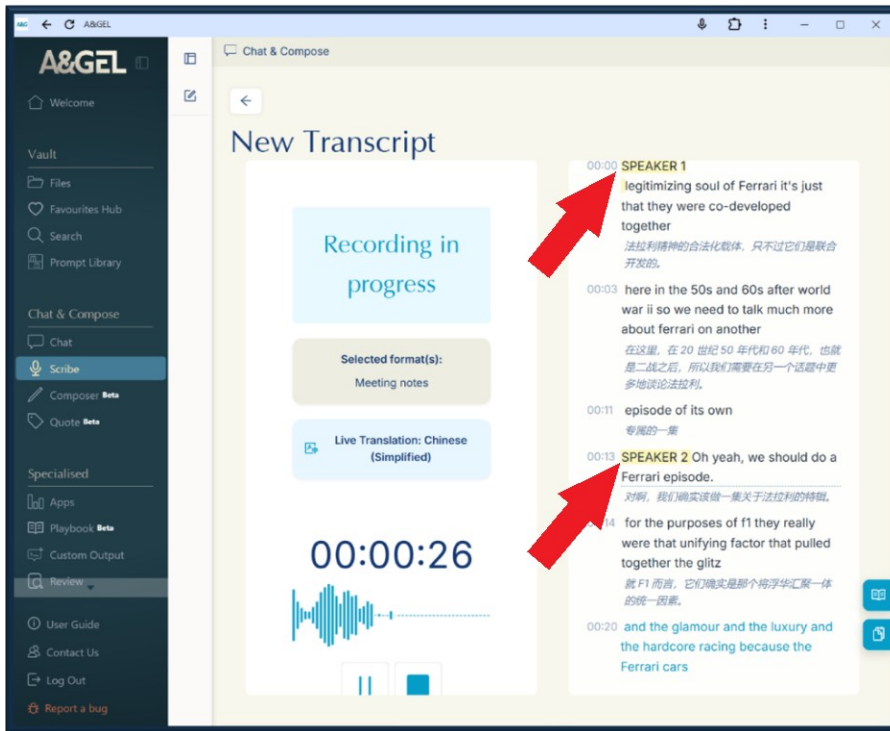
- **You can log in, even if you have never logged in before:** Logging in with SSO will let you access A&GEL regardless of whether you had previously been issued an account, or if you had forgotten the password which you were issued.

2. A&GEL Scribe – Live Transcription now comes with Live Translation

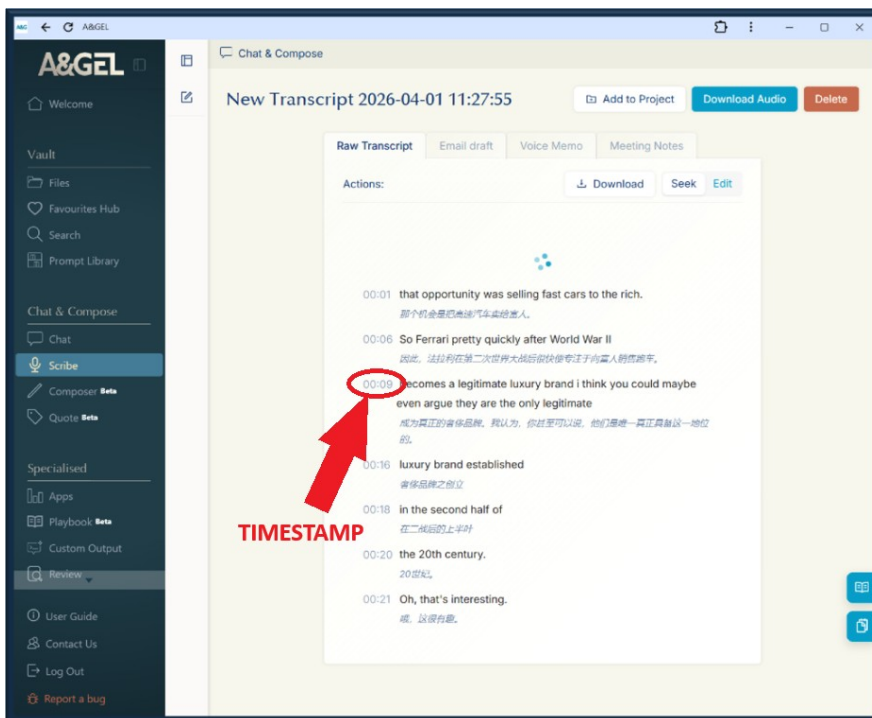
- **Understand calls/meetings in the language of your choice:** Enable live translation of your transcriptions for calls and meetings by checking the “Live Translation” box and selecting a language from the drop-down menu (see below)



- **Here's an example of a live-translated transcription:** We can have Chinese (Simplified) translations (among other languages) under the original English language transcription, generated on the fly by A&GEL. Moreover, as A&GEL transcribes and translates, you can also type notes or amend the transcript directly – any edits you make will appear in yellow to distinguish from A&GEL's transcription (see the arrows below).



- **Transcriptions now have timestamps:** To assist you to be able to annotate or add notes to the transcription, transcriptions have helpful timestamps running along the left side of the raw transcription. Once saved, your transcript will retain the translated text (as well as any edits you may have made) for ease of reference.

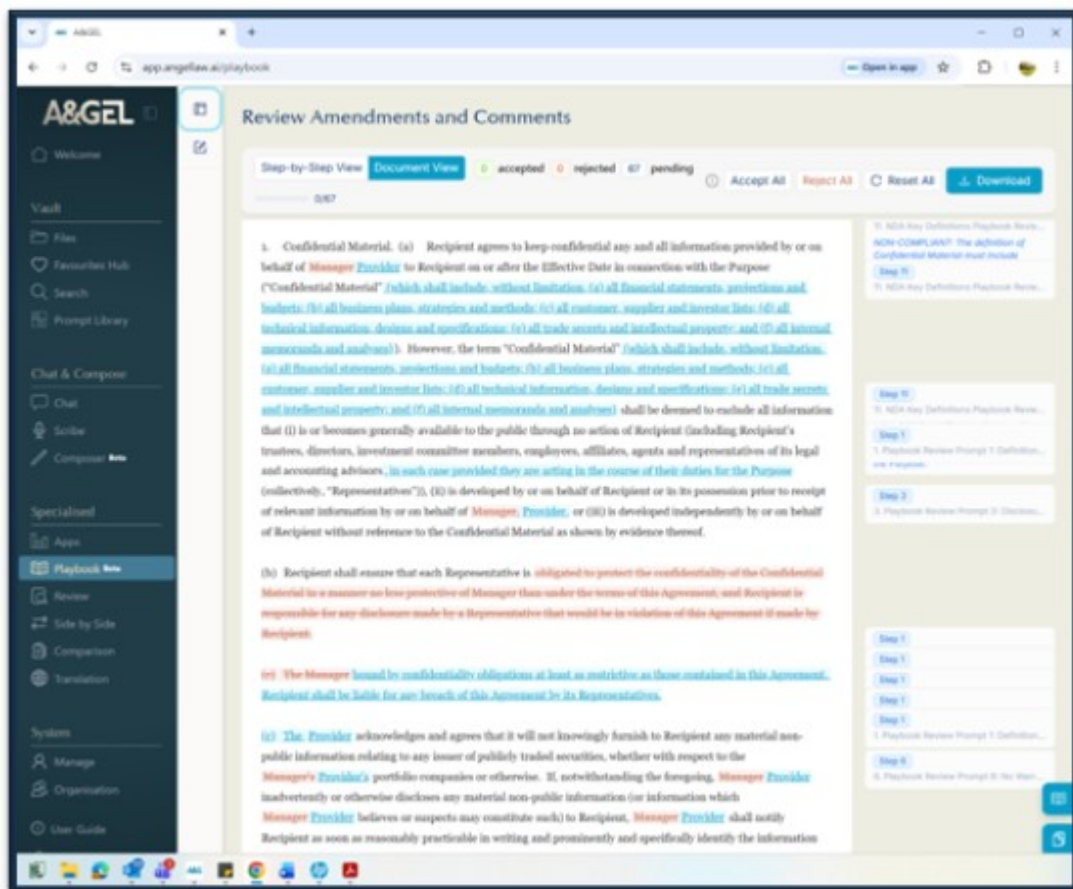


3. Introducing Playbook

- We are pleased to introduce **Playbook**, a flagship new capability designed to streamline contract review and drafting through automated, consistent enforcement of your team's 'house position'.
- **What is a "playbook"?**
A playbook is a documented, structured set of guidelines that codifies how your team reviews, drafts and negotiates contracts. Rather than relying on individual memory or ad-hoc judgment, a playbook translates the collective expertise of your practice group into a standardised workflow,

which is implemented by A&GEL into a tracked changes draft. This helps to ensure that every lawyer in your team adheres to these guidelines with these benefits:

- **Consistency:** Every document/contract produced aligns with your team's established standards.
 - **Efficiency:** Reduces manual checklists and repetitive negotiation points.
 - **Risk Mitigation:** Automatically flags deviations from the preferred "house position."
- **What can you do with Playbook?**
 - Produce 1st draft edits in Word tracked changes, using your team's 'house position' as illustrated in the screen capture below.
 - If you download the output, the document will be in Word docx format and shows changes made by A&GEL in tracked changes mode. You can 'accept' or 'reject' individual edits in Word as per your usual editing process.
 - Of course, check the edits as you would any 1st draft.



In the next A&GEL Insider issue (Issue 5), we will go deeper into how to both (1) create playbooks; and (2) use them within the Playbook function to obtain Word Documents in tracked changes – stay tuned!

4. FAQs & Example Use Cases

For those of you just starting to explore A&GEL, to help you get started, our Technology and Corporate IP lawyers, who led the development of A&GEL, have put together the following resources:

- a set of [FAQs](#);
- a [Demo of Use Cases for A&GEL's features](#); and
- a [Video Walkthrough](#).

As always, if you encounter any issues, please Teams message or e-mail our A&GEL Developer, Marcus, (marcus.chin@agasia.law) or the A&GEL Support e-mail (angel.support@agasia.law); it'll be sufficient if you can provide the following 3 details:

1. **Timestamp** (e.g. "a chat I started at 4:31PM today")
2. **Feature in issue** (e.g. "tried uploading a file in Analysis – Deep Research, it did not load")
3. **Brief Description or screenshots**

Cheers,

A&GEL Development Team



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All outgoing emails will utilise our new "@agasia.law" domain. You may wish to whitelist our new email domain to ensure successful receipt going forward. Our website will remain the same: www.allenandgledhill.com

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